

# TOP 10 FAQs

## Facility Management Professional (FMP®)



Earn the must-have credential in facility management.

### 1 Why should I become an FMP?

- **Gain a competitive advantage** through education and global recognition.
- **Build practical skills** you can apply to your job immediately resulting in cost-savings to your organization.
- **Earn professional credibility** and recognition from current and potential employers, clients, and peers.
- **Move a step closer** to earning your CFM credential by taking up to 3 years off of your CFM experience requirement.
- **Earn IFMA-issued CEUs.**
- **Earn 60 GBCI general CE hours** towards your LEED credential maintenance.

### 2 Who should pursue the FMP?

- FM practitioners looking to increase their depth of knowledge in the core FM topics deemed critical by employers.
- Individuals who are transitioning into the FM profession.
- Related-industry practitioners such as architects, designers and safety engineers.
- Facility-related product and service providers.
- Students entering the profession from colleges, universities, certificate or technical programs.
- LEED Professionals seeking complementary knowledge and GBCI credential maintenance hours.

### 3 What will I learn?

As a result of the most recent IFMA global job task analysis, the following four knowledge domains were deemed critical to the foundation of knowledge required of facility managers, and therefore are taught and tested by the IFMA FMP Credential Program® :

- Operations and Maintenance
- Project Management
- Finance and Business
- Leadership and Strategy



The IFMA FMP Credential Program includes everything you need to learn the core FM topics, test your comprehension, and earn your FMP credential.

### 4 How do I earn the FMP credential?

Follow these five simple steps to earn the FMP credential:

1. Order the IFMA FMP Credential Program at [www.ifma.org/fmp](http://www.ifma.org/fmp).
2. If you have limited industry knowledge, review *Facility Management Introduction*, an online video about the FM industry included in your study materials.
3. Study the printed reading materials (also accessible via e-reader) and complete the online interactive study tools for each course to enhance your skills and knowledge.
4. Complete the four online FMP final assessments with a passing score of 75% or higher.
5. Submit your FMP application (with application fee) to IFMA to validate your FMP credential.

### 5 How will my employer benefit?

- Establish a common foundation of knowledge and vocabulary throughout your team.
- Ensure the competency and professionalism of your employees.
- Contribute to your organization's competitive advantage.
- Improve staff retention and loyalty with a proven commitment to employee growth and career advancement.
- Save money and monitor progress with volume discounts and group reporting tools.

▶ Turn over for 5 more valuable FMP FAQs!



**IFMA**™  
International Facility Management Association

## 6 What's included in the FMP Credential Program?

The IFMA FMP Credential Program includes everything you need to earn the FMP, including a variety of learning materials and interactive study tools to test your comprehension.

- **Reading materials:** Comprehensive printed reading materials (also accessible via e-reader) provide an in-depth exploration of the four FMP knowledge domains in a concise, easy-to-understand format.
- **Interactive online study tools:** Interactive online study tools including quizzes, case studies, e-flashcards, progress reports and more will help you apply and retain the FMP concepts.
- **FMP final assessments:** Successful completion of the four FMP final assessments will qualify individuals for the FMP credential. An FMP application must be submitted (with fee) to IFMA to be awarded the FMP credential.

## 7 Are there study options for learning the FMP material?

- **Self-study program:** The self-study program combines reading materials with interactive online study tools and the four FMP final assessments for the most flexible study plan.
- **Instructor-led courses:** Instructor-led courses combine the self-study tools and assessments with comprehensive study and discussion of all FMP topics in a traditional classroom format. For a complete list of courses offered by IFMA Headquarters, IFMA chapters, training affiliates, colleges and universities, visit [www.ifma.org/fmp](http://www.ifma.org/fmp).
- **Corporate/group training:** If there are multiple training candidates within your organization interested in earning the FMP credential, IFMA offers volume discounts and specialized group reporting tools.

**Save on orders of 2 or more!**

Contact Beth Fasching at +1-888-590-6797 or +1-651-256-2822 for details.

## 8 What will it cost to become an FMP?

There are two costs associated with the FMP credential: the **FMP Credential Program training materials/courses** and the **FMP application fee**.

Training Materials/Courses	Price*		+	FMP Application Fee**		
	IFMA Members	Nonmembers		Professional or Associate Members	Young Professional Members	Nonmembers
Self-study: Individual courses	US\$495	US\$595	+	US\$130	US\$105	US\$210
Self-study: Full kit (4 courses)	US\$1495	US\$1795				
Instructor-led courses	Contact provider directly for pricing.					

\*Plus applicable taxes and shipping fees. Prices subject to change.

\*\*Fee is non-refundable.



## 9 How long does it take to become an FMP?

The length of time the four courses will take depends greatly on the person who is studying (based on experience, knowledge, reading comprehension, etc.). On average, candidates invest 50-100 hours to complete all four courses and earn their FMP.

Please note: Access to the online training tools and final assessments expires one year from the date of purchase for individual courses; or two years from date of purchase for full kits (4 courses).

## 10 Do I have to recertify?

The FMP credential validates that you have attained core FM knowledge and does not need to be renewed.



The International Facility Management Association has been accredited as an Authorized Provider by the International Association for Continuing Education and Training (IAOET).



Ready to get started? Order online at [www.ifma.org/fmp](http://www.ifma.org/fmp) or call +1-877-866-1367 (USA/Canada) or +1-651-256-2821 (worldwide).



**IFMA™**  
International Facility Management Association