



Advertising Request Form

Position Title	Manager, Campus Facilities
Location	Moose Jaw
Job Status	full-time, ongoing
Brief description of position and responsibilities.	<p>Consistent with the mission of the Facilities Management division, the Manager, Campus Facilities strives to ensure that the facility needs of the institution are met on a continuing basis. This position is expected to develop and execute plans for managing the campus office, training, classroom, shop, and lab space to achieve measurable improvements in facility quality, service levels, campus sustainability and customer satisfaction.</p> <p>This position will provide input to the development of institutional policy, procedures and practices; will develop and implement new divisional and departmental operation and business service strategies and initiatives. A second broad initiative will enhance customer relations and current business operations to improve efficiency and effectiveness consistent with Saskatchewan Polytechnic's strategic direction.</p> <p>This position will also be privy to confidential information, such as program terminations, program additions, and staffing levels as it relates to facility planning and usage. This information is required in advance of facility logistical activities to ensure space and security matters are properly managed.</p> <p>This position will also cover other campus locations as required.</p>
Qualifications for the position.	<p>A relevant undergraduate degree ideally combined with additional training in facilities/project management and a minimum of five years' experience in facilities management within a large organization as well as a demonstrated proficiency in operational management, budget planning and management, people management, common software packages and the interpretation of engineering and architectural documentation or an equivalent combination of education, training and experience. A project management designation is desired.</p>
Deadline to Apply	Open until filled
Link to posting on external site.	https://essencerecruitment.ca/career-opportunities/.