

CAN YOU KEEP EVERYONE ON THE SAME PAGE?

IF YOU HAVE THE SKILLS TO ORCHESTRATE AND OVERSEE A DIVERSE GROUP OF TRADESPERSONS, VENDORS AND SUPPLIERS WHILE MEETING THE CONCURRENT NEEDS OF THE PROJECT MANAGEMENT TEAM, YOU COULD BE THE CONDUCTOR WE NEED.

INNOVATION PLACE is recruiting for a **PROJECT COORDINATOR** on a 12-month term who can harmonize schedule, budget and quality in a variety of commercial renovation and tenant improvement projects.

WHAT WE WANT FROM YOU

- five or more years of experience coordinating sub-contractors and vendors on multiple, simultaneous commercial construction projects of varying scope
- technical knowledge of commercial construction activities and contractor / sub-contractor responsibilities
- experience in construction estimating and demonstrated skill at cost and schedule management
- ability to accurately assess risks on site that jeopardize project success and present clear and thorough solution options to the Project Manager for resolution
- working knowledge of various codes, standards, regulations and good management practices relating to construction methods and materials
- exacting standards while maintaining focus on the overall objectives
- compliance with, and advocacy for, regulatory and corporate health and safety programs, including demonstration of safe work practices at all times
- a commitment to working as a team to provide exceptional client service
- skill in developing and maintaining positive and productive working relationships with a wide variety of internal and external stakeholders

WHAT YOU CAN EXPECT FROM US

- highly engaged employees working in one of the world's best technology parks
- an outstanding benefits package
- a beautiful work environment
- a commitment to safety
- opportunities for learning and development

... and a work tempo that will keep you humming!

TO APPLY, please submit your resume to recruitment@innovationplace.com by September 24, 2021.

INNOVATION PLACE

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HELPING GROW SASKATCHEWAN'S TECH SECTOR